VERTICALI

OFFICE
Pier 35, Suite P11
263-329 Lorimer Street
Port Melbourne VIC 3207

POSTAL
GPO Box 2626
Melbourne VIC 3001
Office 03 9863 9707

OWNERS CORPORATION CERTIFICATE – APPLICATION FORM

Owners Corporations Act 2006 Section 151, Owners Corporations Regulations 2018 and Owners Corporation Rules

THE OWNERS CORPORATION

Name and Plan Number of Owners Corporation

I/We request an Owners Corporation Certificate for the lot:

Vendor Name:

Lot Number: Certificate Priority (See table below):

Lot address (if different from above):

Contact Number: Email:

APPLICANTS DETAILS

Name of applicant or Name of Legal / Conveyancing Company

Postal Address:

Contact Number: Email:

The certificate will be issued via email.

OWNERS CORPORATION CERTIFICATE CHARGES 2026-2027

Number of Owners Corporations the lot is associated with:	PRIORITY 1 2 Business Days	PRIORITY 2 3-5 Business Days	PRIORITY 3 6-10 Business Days
1	$329.59	$274.69	$183.13
2	$510.83	$425.72	$283.81
3	$692.07	$576.75	$384.49
Unit costs for each additional OC Certificate	$181.24	$151.03	$100.68

PAYMENT

EFT Payment	Cheque Payment
Account Name: **Verticali Pty Ltd** BSB: **183 334** Account Number: **3018 75340** EFT Ref: Owners Corporation Plan Number & Lot Number **NOTE:** Please email your EFT remittance along with the completed application form to info@verticali.co	Made payable to: **Verticali Owners Corporation** send your completed application to: **Verticali Owners Corporation** **GPO Box 2626 Melbourne VIC 3001** **NOTE:** Applications made via cheque payment will not be processed until funds are cleared.

Conditions: The applicant acknowledges that Verticali Owners Corporation on behalf of the Owners Corporation may issue a fee notice to the lot including but not limited to: Quarterly levies, additional fees, special levies, service charges, penalty interest or fees for service at any time; AND; That the applicant will contact Verticali Owners Corporation in writing two (2) days prior to settlement to confirm the status of the fees relating to the lot. It is to be noted that this updated information will be provided to the applicant free of charge providing that the enquiry is within three (3) months of the original Owners Corporation Certificate date of issue.